

Incoming Exchange Students

Applicant Eligibility

Applicants should be nominated by NTNU's contracted Partner universities, and have completed at least 2 semesters of enrollment at home university before participate in the exchange program. Individual applications will not be processed.

Nominees can access to Incoming Exchange Student Online Application Website (link below) and log in with the received user ID and password to fill out the application form, upload all the required documents during application period.

NTNU Exchange Program opens for full-time bachelor/master/doctoral students. Part-time students are not eligible for application.



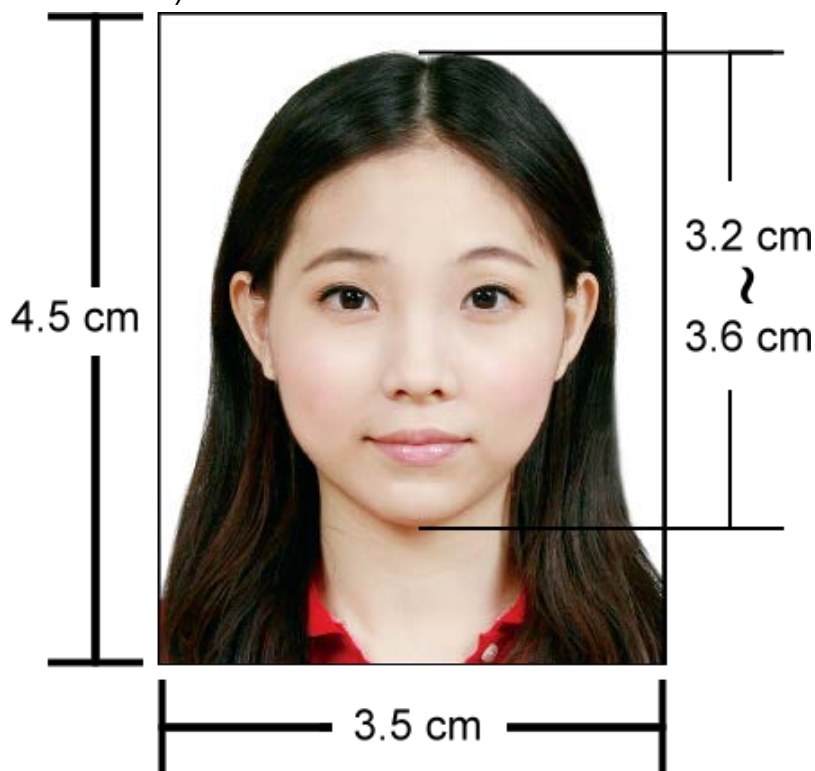
**Online
Application**

Application Requirements:

- ▶ **Minimum GPA Requirement:** GPA 3.0/4.3 or 75% average
- ▶ **Minimum English Requirement:** New TOEFL iBT 4 (=original TOEFL iBT 72) or IELTS 5.5
- ▶ **Other Language Requirements** (*for specific departments*)
 - **Department of History:** TOCFL Level 4 or New HSK 6
 - **Department of Chinese as a Second Language:**
 - Undergraduate: Certificate of taken 180-hours of Chinese courses
 - Graduate: TOCFL Level 4 or New HSK 6
 - **Department of East Asian Studies:**
 - For all applicants:
 - * TOEFL iBT 71 or
 - * IELTS 5.5 or
 - * TOEIC 750 or
 - * College English Test (全國大學英語考試) : CET 4
 - (official English Proficiency Certificate required, can NOT be substituted with other proof/letter)
 - For non-Chinese speaking applicants:
 - * Undergraduate: TOCFL Level 3 or HSK Level 5
 - * Master Program: TOCFL Level 4 or HSK Level 6
 - * Doctoral Program: TOCFL Level 5 or HSK Level 6

Required Documents

1. Inbound Exchange Program Application Form (online)
2. Study Plan
 - Study Plan/Motivation Letter (approx. 1.5 to 2 pages, single space)(all applicants need to provide)
 - Research Plan (approx. 1.5 to 2 pages, single space)(graduate level applicants need to provide additionally, combine with Study Plan)
3. Letter of Recommendation
4. Latest Academic Transcript (officially issued by Academic Office)
5. English Proficiency Certificate - **New TOEFL iBT 4** (=original **TOEFL iBT 72**) or **IELTS 5.5**
6. Enrollment Certificate (officially issued by Academic Office within 3 months)(Student ID card is **NOT** applicable)
7. Passport (identification page)
8. Other Supporting Documents (if any)(e.g. certificates, language proficiency test, portfolio... etc.)
9. Formal Headshot Photo (in **.jpg** format only)(with high resolution)(please provide official passport size photo, do not provide selfie, rephotograph, or AI-generated photo)(sample as below)



**** All documents must be in either English or Chinese. Documents in other languages will **NOT** be accepted. ****

**** Applicants need to submit the scanned documents, rather than the rephotographed ones by mobile phone. ****

Please read following notes carefully:

- NTNU Exchange Program opens for full-time bachelor/master/doctoral students. Part-time students are not eligible for application.
- Please note the exchange student qualification is **NOT guaranteed**, departments have ultimate rights to decide whether to admit the applicants or not, even if they've met the application requirement.
- Applicants must have completed at least one semester of enrollment (of same semester) at current home university before application, which means applicants must have completed at least two semesters of enrollment (of same semester) before exchange at NTNU.
- Applicants must be the currently-enrolled students at home university, those who will graduate before the exchange period is not qualified.
- Applicants can check NTNU's [department/institute list](#), checking the department/institute that mostly relate to their majors at home universities. Applicants can access to the department's website by clicking its name.
- The "[Program of Global Studies](#)" and departments under "[College of Interdisciplinary Industry-Academia Innovation](#)" are not open for students who holds TW/PRC/HK/MO passports.
- Courses offered by the School of Teacher Education and the College of Music's Personal Instrument Instruction are not open to all exchange students.
- (non-Chinese speaking) Applicants who want to improve their Chinese proficiency are suggested to choose '[Department of Chinese as a Second Language](#)' rather than 'Department of Chinese'. The application requirements for Department of Chinese as a Second Language are: Undergraduate- Certificate of taken 180-hours of Chinese courses; Postgraduate- TOCFL Level 4 or New HSK 6". Please note these are the "application requirements," doesn't mean students can be admitted if they meet the requirements. Again, exchange student qualification is NOT guaranteed.
- (Non-English speaking) Applicants are required to provide English Proficiency Certificate, either **New TOEFL iBT 4** (=original **TOEFL iBT 72**) or **IELTS 5.5**). Anyone who don't have these certificate will need to provide a certificate issued by home university, certifying that the applicant's English proficiency has met CEFR B2 or more. English native speakers (AUS/CAN/GBR/IRL/NZL/USA/ZAF passport holders) are exempted from this requirement. (Note: Whether to accept this English language proficiency certificate [issued by home university] or not depends on the departments' decision)(Exception: "**Department of East Asian Studies**" and "**Program of Global Studies**" requires official English Proficiency Certificate, which can NOT be replaced by other certificate/proof/letter)
- Applicants are not able to change host departments once they are admitted, so they need to choose departments carefully.
- Applicants can only choose the degrees that correspond to their major at home university. (e.g. undergraduate students can only apply for Bachelor degree, master students can only apply for Master degree, and doctoral students can only apply for doctoral degree.)
- Applicants are highly suggested to well prepare their Study Plan/Motivation Letter, which is one of the crucial documents for professors' reference to decide whether to accept the

applicants or not. They can consult with the Study Abroad advisor(s) at home university for more advices on Study Plan/Motivation Letter.

- Applicants who hold PRC passports will need to additionally submit their scanned PRC ID cards.
- All exchange students are required to take at least one course provided by host department/institute.
- Due to limited bed number, NTNU dormitory is **NOT guaranteed**.

Application Period

Semester	Term Time	Application Period
Fall Semester	September to December	March to April
Spring Semester	February to June	September to October (of previous year)

Application Progress

Submit Application → Screen Qualification (by NTNU departments/institutes) → Announce Screening Result → Confirm Admission Offer → Provide Letter of Acceptance → Provide Official Letter for Visa Application / Taiwan Entry Permit

Exchange students can participate in the following programs:

1. Academic Program (content course)

NTNU provides plentiful content courses on undergraduate and graduate levels. Course information can be found at [Schedule of Course website](#). Students are required to enroll in at least one course at the host department.

2. Chinese Language Program

Non-Chinese-speaking exchange students are eligible to take a “semester program” (group class) at MTC (Mandarin Training Center) up to **6 hours per week** without tuition. ****Not compulsory, no credit provided.****

Related Information

Course Information	1. Courses Search and Enrollment Information 2. Mandarin Training Center
Accommodation	Student Dormitory 2, Gongguan Campus * Room Type: 4-person Room * Rent: NT\$ 18,000 (per semester/per person)(electricity fee not included)(subject to change)
Visa Requirements	For One - Semester Exchange Student Study less than 6 months: VISITOR VISA; then apply for extension within 15 days before the duration expired. For One - Academic-Year Exchange Student Study more than 6 months: RESIDENT VISA; then apply for Alien Resident Certificates (ARC) within 15 days after arrival.
Medical Insurance	General Insurance (for both 1 semester and 1 academic year student) All exchange students are required to purchase both overseas Accidental Insurance & overseas Medical Insurance at home country. Each kind of insurance shall worth a minimum of NT\$1,000,000 (approx. US\$35,000) valid for the entire exchange period. National Health Insurance (NHI) (for 1 academic year students only) National Health Insurance is required by Taiwanese government from the 7th month after arrival.
Living costs in Taipei	Approximately living costs (exclude housing and insurance : NT\$8,000~12,000 / month Information for Foreigners in Taiwan : 1990 (dail in Taiwan) / +886-800-001990 (dial from abroad)

To Do List After Receiving Admission Letter

BEFORE ARRIVAL

VISA	Please make sure that you have already gotten appropriate entry VISA.
Insurance	All exchange students are required to purchase both overseas Accidental Insurance & overseas Medical Insurance at home country. Each kind of insurance shall worth a minimum of NT\$1,000,000 (approx. US\$35,000) valid for the entire exchange period.

To Do List After Receiving Admission Letter

Flight Information	No pick-up service
More Information	Please check your email frequently, in order not to miss any important information.
Course Wish List	Please visit Schedule of Courses to pre-schedule, and consult with the curriculum advisor at your home university for the credit transfer affairs.
Others	N/A
AFTER ARRIVAL	
VISA	Mind your Visa expired date and remember to apply ARC with 15 days after you arrive.
Registration	To complete your registration, please visit the following offices Office of International Affairs (OIA) Mandarin Training Center (MTC)
Course Enrollment	Course Enrollment System Website
Accommodation	Check in at front desk of Student Dormitory 2
Mobile Phone	You can purchase SIM Card at the airport and remember to inform the number to OIA staff.
Campus Maps	https://en.ntnu.edu.tw/main-campus-1.php#tab-1